



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

REQUEST FOR QUOTATION

June 20, 2023

The DepEd Division of Batangas, through the General Appropriations Act (GAA) FY 2023 intends to apply the sum of Four Hundred Fifty-Seven Thousand Eight Hundred Forty Pesos only (Php 457,840.00) being the Approved Budget for the Contract (ABC) to payments under the contract **PR No. 2023-06-0055** Supply and Delivery of Office Supplies, to be used by the Division Office personnel not available at DBM-PS.

Unit	Item Description	Quantity
Office Supplies		
pcs	Folder, Legal Size	5,000
pcs	Folder, A4 Size	5,000
pcs	Clip Backfold, 3/4, 19mm, 12 pieces/box	120
packs	Battery, AA size, 2 pcs per pack	50
packs	Battery, AAA size, 2 pcs per pack	50
rolls	Tape, transparent, width: 24mm	120
bottles	Brother Ink, BT D60BK, BLACK, GENUINE	20
bottles	Brother Ink, BT5000 CYAN, GENUINE	20
bottles	Brother Ink, BT5000 MAGENTA, GENUINE	20
bottles	Brother Ink, BT5000 YELLOW, GENUINE	20
pcs	Uniball Gel Impact Blue 1.0	300
packs	Sticker Paper, High Gloss, A4 Size, compatible with Inkjet Printers, 10 sheets per pack,ELIT Brand	100
pcs	Eraser, plastic or rubber	50
pcs	Pencil Lead with Eraser	240
pcs	Tape Dispenser for 24mm	10
pcs	Ribbon for LX-310 Printer	10
pcs	Sign Pen, 0.7mm ball metal point, Blue	200
pcs	Heavy Duty Storage box, with lid, made with chipboard or materials of equal strength Minimum Specs: L:40cm x W:16cm x H:25cm	20
pads	Page Marker, made of plastic, minimum size: 1/2-inch x 1 3/4 inch	1000
boxes	Staple Wire No.35, standard	100
pcs	Arch File with Landscape Tagila Lock, Legal, Black	200
pcs	Sign Pen, with Gel, 0.5, Blue	240
Other Supplies		
bottles	Bleach, 1000ml per bottle, Lemon, Citrus or other Fruity Scent	60
packs	All Purpose Detergent Powder, 480-500 grams per pack	25

DEPEDBATS-BAC-F-023/R4/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉deped.batangas@deped.gov.ph
🌐www.depedbatangas.org



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pcs	Scouring Pad with Sponge	100
bottles	Muriatic Acid, 1000ml	10
bottles	Liquid Sosa	10
cans	Air Freshener in can, automatic refill, minimum of 250ml	50
pcs	Air Freshener, Scented Gel, 165-200mg	20
pads	Floor Pads Polishing Pads, fit for 16" Floor Polisher, Polishing floor pad used for light cleaning to help remove soil and scuff marks with minimal dulling of finish	20
pcs	Floor Pads Bracket, fit for 16" Floor Polisher, can be wooden or metal	3
bottles	Liquid Wax, not less than 500ml, white color, used for polishing floors for brilliant shine while preventing dirt from getting trapped in grooves and indentations	50
cans	Air Freshener, 300-350ml, aerosol type	24
sachets	Dishwashing Liquid, not less than 40ml/sachet	300
cans	Insecticide, Aerosol Type, Multi-Insect Killer, known in the market, not less than 500ml per can	24
rolls	Nylon Rope Size 5 Yellow	10
packs	Rags, all cotton, not less than 1kg per pack	50
rolls/packs	Trash Bag, plastic, gusseted type, black, small, not less than 18" x 20"	120
pcs	Disposable Paper Cups, can contain from 5oz to 8oz of liquid, preferably white color	4,200

Other Information

Interested suppliers are required to submit their valid and current Mayors Permit, PhilGEPS Registration and Price Quotation.

Submission of quotation and eligible documents (2 copies) in a sealed envelope, and or courier duly signed by your authorized representative is on or before June 26, 2023 at 10:00 AM at BAC Office, DepEd Division of Batangas. Signed quotation must be addressed to Mr. Nicolas M. Burgos, BAC Chairperson DepEd Division of Batangas Province, Provincial Sports Complex, Batangas City

For inquiry, you may contact us at Tel. Nos. (043) 723-1796: (043) 722-1437.

The DepEd Batangas reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

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For further information, please refer to:

RODRIGO S. CASTILLO, Ed.D.

BAC Secretariat
DepEd Batangas
Provincial Sports Complex
Bolbok, Batangas City
043-722-1437


NICOLAS M. BURGOS

Chairperson, Bids and Awards Committee

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